

Annual General Meeting 2024



AGENDA

1. Consent agenda
 - Agenda
 - Rules of order
 - 2023 AGM minutes
2. 2024 reports
 - President
 - Treasurer
 - Working groups
3. Overview of new Strategic Plan (2024-2029)
4. Introducing new tool for member connections / sharing
5. Guest speaker from IAP2 Canada
6. New and outgoing Board members

2024 REPORTS

President

- My first year in President's role
- Board is highly collaborative and everyone is contributing - I'm grateful for our team!
- We continue to organize ourselves as a Board through working groups with different focus areas
- I have been part of the working group developing our new Strategic Plan, and setting up a new online tool for member discussions and sharing
- Other groups have focused on member communication and socials, and member learning opportunities

2024 REPORTS

President

- Looking ahead to 2025, I'm excited to welcome a few new members to the Board
- Continue our efforts to serve members, guided by our new Strategic Plan
- Let us know what you'd like to see, and get involved through hosting a social in your town, attending, and joining the discussion on the new Let's Connect site

2024 REPORTS

Treasurer

Investment Account (RBC Mutual Funds):

Current balance (As of Oct. 31 2024): \$3,999.67

Interest earned (Nov. 2023 - Oct. 2024): \$175.67

Chapter Operating Fund:

Opening Account Balance (Nov. 1, 2023): \$14,369.63

Closing Account Balance (Oct. 31, 2024): \$15,539.25

2023/2024 REPORTS - INCOME (Operating)

Treasurer

Income (CAD)	2022/2023	2023/2024
Chapter events and Training	\$2,520.18	\$2,663.80
Interest	\$1.25	\$1.52
IAP2 Canada Grants	\$2,500.00	\$6,575.00
Total income	\$5,021.43	\$9,240.32

2024 REPORTS - EXPENSES (Operating)

Treasurer

Expenses (CAD))	2022/2023	2023/2024
Administrative	\$71.06	\$698.29
Executive board expenses	\$0.00	\$0.00
AGM	\$0.00	\$0.00
Chapter Events	\$4,429.59	\$7,342.99
Awards/sponsorship	\$0.00	\$0.00
Bank fees	\$19.00	\$29.30
Total expenses	\$4,519.65	\$8,070.58

2024 REPORTS - 2023/2024 BUDGET

Treasurer

2023/2024 Budget	Estimated	Actual	Difference
Income	\$9,239.80	\$9,240.32	\$0.52
Expenses	\$9,671.44	\$8,070.58	\$1,600.86
Balance	-\$431.64	\$1,169.74	\$1,601.38

The 2024/2025 budget will be developed in the first two meetings of the new year and will be aligned with the updated Strategic Plan.

2024 REPORTS

Working Group 1: Member communication and social events

Based on the 2023 member survey feedback, our focus was to help connect and engage our members by:

- Planning and hosting six spring and fall social events in the Interior (Kelowna), Lower Mainland (Burnaby), and the Island (Nanaimo and Cowichan)
- Two e-newsletters to members and subscribers in May and Nov 2024; introduced new features such as a member moment and project profile
- Increasing chapter engagement on the IAP2 BC & Yukon Chapter LinkedIn page



Spring Newsletter

In this update you'll learn about what the Chapter Board has been actively working on, find out about some upcoming Chapter events, meet a Chapter member, and learn about an IAP2 Canada 2023 Core Value Award Winner from the City of Vancouver. Plus some great ways to get connected, share and more!

2024 REPORTS

Working Group 2: Learning Opportunities

- Three Community of Practice Lunch & Learn sessions:
 - First Nations Principles of OCAP® (Jun 18, 2024)
 - Data & Analytics for Engagement (Sep 11, 2024)
 - Citizen Assemblies (Nov 26, 2024)
- Well attended - 23 and 25 participants registered for the first and second Lunch & Learn; topics and structure of sessions informed by past participants
- Opportunity for members and engagement professionals to connect, share learnings, discuss challenges and identify best practices.

2024 REPORTS

Working Group 3: New Strategic Plan

- New format is intended to be less prescriptive and more adaptable to give flexibility to working groups in each year
- Document is formatted to align to the national Strategic Plan with three main themes and a five year timeline
- Board was engaged for feedback on themes throughout the year, with revisions and discussion incorporated throughout and in the final version

New Strategic Plan for the Chapter (2024-2029)

- Themes:
 - Offer Regular Opportunities for Practitioners to Connect with One Another
 - Facilitate Collective Learning Opportunities
 - Advance Thought Leadership and Innovation
- Measures of Success



Strategic Plan 2024-2029

Updated November 2024

Context

The BC and Yukon Chapter of the International Association of Public Participation is led by a volunteer board, and provides a supporting role to IAP2 Canada. Volunteer board members contribute all Chapter communications, events, learning opportunities, and all other functions of the Chapter. The Chapter primarily serves IAP2 members located in BC and the Yukon. Secondary audiences include: potential members, lapsed members, and people working in participatory decision-making who may not be aware of IAP2.

Vision

To advance the practice of inclusive public engagement, participatory decision-making practitioners in BC and the Yukon have access to:

- a connected community,
- collective learning opportunities, and
- thought leadership and innovation.



Strategic Plan 2024-2029

Updated November 2024

Offer Regular Opportunities for Practitioners to Connect with One Another	Facilitate Collective Learning Opportunities	Advance Thought Leadership and Innovation
<p>Create social opportunities, networking for job opportunities, and member connections.</p> <ul style="list-style-type: none"> ● Provide virtual and in-person social opportunities for networking and informal socializing ● Activate members and others to reach out, connect and support each other ● Support networking for members' career goals (i.e. job opportunities) ● Connections to support professionals in industry (help people in this work feel "not alone") ● Monitor membership levels and identify any trends ● Regularly share information about the Chapter's activities with members and IAP2 Canada 	<p>Prioritize inclusive and equitable learning opportunities, focusing on peer-to-peer sharing and learning.</p> <ul style="list-style-type: none"> ● Acknowledge and celebrate the expertise within our membership, and offer regular opportunities for members to share knowledge with each other ● Align with and support the more formal training opportunities offered by IAP2 Canada ● Respond to the learning priorities of BC and Yukon members and topics customized to the region ● Strategically offer a mix of free and paid learning sessions, with the goal of offering low-barrier introductory content, supported by more in-depth learning that requires paid instructors 	<p>Foster practitioner growth and continued advancement of industry.</p> <ul style="list-style-type: none"> ● Source and share new practices, tools and techniques ● Create spaces for members to identify trends, share experiences, opportunities and challenges ● Support members in sharing their successes and lessons learned ● Share information about trends the board is observing, and activate members to share information with each other
<p>Measuring Success</p> <ul style="list-style-type: none"> ● Number of connection opportunities per year ● Number of participants per year ● Member survey results, benchmarked to previous surveys 	<p>Measuring Success</p> <ul style="list-style-type: none"> ● Number of learning opportunities per year ● Number of participants per year ● Session evaluation survey results 	<p>Measuring Success</p> <ul style="list-style-type: none"> ● Number of Chapter members connecting with content ● Member survey results, benchmarked to previous surveys

New tool for member connections and sharing

- Connected with Social Pinpoint to explore option to use their platform to support Chapter communications and engagement
- Opportunity to amalgamate free digital tools currently in use with varying degrees of success (eg. facebook, mailchimp)
- Social Pinpoint has an interest in learning from IAP2 BC Yukon insights and experiences and in having engagement professionals experience the platform
- Currently platform has been set-up to offer a Q&A widget open to all, and a members-only project with widgets pre-populated as conversation starters
- Ideally, a 2025 Board working group would take on a strategy for building out content on the page, encouraging participation, and ensuring it stays relevant
- <https://connect.iap2bc.ca>

Members Only

Join the Conversation with fellow IAP2 BC/Yukon members

+ Follow

Home / **Members Only**

Welcome to the new engagement site for members of the IAP2 BC and Yukon Chapter!

Our goal is to offer a space where members can convene and share their experiences, challenges, opportunities, and discuss where the practice of public participation is heading. Connect with fellow practitioners online, and read what others are saying!

We plan to introduce new topics regularly, and try different tools for you to interact and connect with other members. Let us know if you have a question to pose to other engagement professionals, or other suggestions for the site. Email us at memberservices@iap2.bc.ca

IAP2 Spectrum

Terminology

Neurodiversity

What is the role of Inform on the IAP2 Spectrum?

Share your thoughts about where 'Inform' is/should be on the IAP2 spectrum.

 1
COMMENTS

 1
PARTICIPANTS

 3
VIEWS

[Read and Contribute](#)

Guest Speaker: IAP2 Canada

- Sharing the successes of the 2024 North American Conference
- IAP2 Spectrum engagement

NEW AND OUTGOING BOARD MEMBERS

Nominations for Director at Large (4 positions)

- Nominations from the floor and introductions to candidates - vote by show of hands

Outgoing Board members

- **Outgoing Board members:**
 - Anthea Robinson-Shaw
 - Ivy Yuen

New Board members

Lucille Shackelly



Job Title: Indigenous Engagement and Consultation Specialist, WSP

Why are you joining the Board:

I believe that my background in Indigenous engagement and my commitment to collaborative practices will significantly contribute to the mission of IAP2, ultimately supporting public participation more inclusive and effective for all communities.

New Board members

Elmer Eashappie



Job Title: Lead, Indigenous Engagement, Vancouver Coastal Health

Why are you joining the Board:

I am joining the board to offer my 25-years of experience of Indigenous inclusion and teaching TRC and Indigenous inclusion and conducting 75 First Nation culture camps (land-based learning).

New Board members

Kari O'Rourke



Job Title: Proprietor, O'Rourke Consulting Group

Why are you joining the Board:

I'm excited to rejoin the IAP2 BC YT Board of Directors to contribute to our community's growth and practice.

I look forward to working with fellow board members to advance the IAP2 mission and make a positive impact.

Shout outs!

Special thanks to:

- Outgoing Board members: Anthea and Ivy
- Nominations Committee: Anthea Robinson-Shaw and Shelley Termuende
- Web support: Vince Dimanno, Figure 8 Software



THANK YOU!