

Rules of Order

Annual General Meeting

IAP2 BC & Yukon Chapter

1. All members have the right to attend and to speak at general meetings (clause 6.2.4 of the BC Chapter Operating Policies and Procedures)
2. Other persons are considered guests and are permitted to attend by ordinary resolution at the start of the meeting (clause 6.1.d)
3. Guests may speak at the discretion of the Chair and must use the “raise hand” function
4. Members in good standing have the right to propose resolutions, and to vote (clause 3.3)
5. Each member has only one vote (clause 3.6)
6. In the case of an equality of votes at a general meeting, the Chair does not have a casting or second vote in addition to the vote which the Chair is entitled to as a member, and the resolution is defeated (clause 6.6.1)
7. An ordinary resolution is a resolution that comes from the floor of the meeting, for which no previous notice to the members has been given, and which is approved by a simple majority of the members in attendance who are eligible to vote (clause 1.1.x)
8. An ordinary resolution at a general meeting will be decided by a majority of votes, except where otherwise required (clause 6.7.2)
9. Voting is by a show of hands which is done through polling or via the ‘raise hand’ function
10. A resolution must be seconded through the ‘thumb-up’ function before it can be debated (clause 6.6.2). The name of the mover and seconder do not have to be recorded in the minutes
11. Debate on a resolution may be closed by general consent of the members as determined by the Chair, or by a resolution to close debate. Such a motion is not debatable, and must be approved by a 2/3 majority
12. Those wishing to speak should hold up a hand through the ‘raise hand’ function, wait to be acknowledged by the Chair
13. Discussion, comments and questions can also be addressed through the chat function related to the pending motion, report, or issue under discussion based on order received. All other matters will be referred to other business. This will be determined by the Chair
14. The Chair will close the meeting when all the business before the meeting is concluded