

IAP2 BC & Yukon Chapter

2023 ANNUAL GENERAL MEETING
Wednesday, October 11, 3 – 4 pm

Meeting Held Virtually



MINUTES

Chair: Kevin Shipalesky, President

Secretary: Megan Fitzgerald, Director at Large (outgoing)

1. Call to Order, Chair's Remarks, Quorum, Attendance

- The meeting was called to order by the Chair at 3:04 pm.
- Also in attendance from the Executive Committee were:
 - Alix Mahe
 - Jasmine Patrick
 - Jennifer Miller
 - Kelly Kay
 - Megan Fitzgerald
 - Michelle Frilund
 - Rebecca Vaughan.
- Other guests included: Anthea Robinson-Shaw, Catherine Rockendel, Lisa Moilanen, Marina Byran, Precious Ile and Rajvir Rao.
- The Chair determined that the appropriate number of Chapter members were present in order to meet quorum.

2. Adoption of the Rules of Order and Agenda

- The Proposed Rules of Order and the Agenda for the meeting were presented for review and adoption.
- **Moved, seconded, and carried** that the Rules of Order for the meeting be adopted as presented.
- **Moved, seconded, and carried** that the Agenda for the meeting be adopted as presented.

3. Minutes of the 2022 AGM

- The draft minutes of the 2022 AGM were shared for review.
- **Moved, seconded, and carried** that the minutes of the 2022 AGM be accepted as presented.

4. Report of the Executive Committee

The Executive Committee provided an update on various initiatives including the following:

- Kevin Shaplesky, President, introduced board working groups, discussed below. Some of the successes this year included:
 - 291 active members in the BC Yukon chapters in more than 50 communities
 - 20+ participants at this year's spring social, which was held on the same day in multiple locations across BC
 - Two member events, as mentioned below.
- Kevin noted that this is his last year on the Board and introduced Jennifer Miller as the new incoming President.
- The Financial Statement was presented by the IAP2 BC & Yukon Treasurer, Jasmine Patrick. The BC & Yukon Chapter has a savings (operating) account balance of \$14,369.51 as of October 6, 2023. The Chapter's investment account contains an additional \$3,808.47. Total income for 2022/23 was \$5,021, while total expenses were \$4,519.65.
- Rebecca Vaughn provided the update for Working Group 1 - Membership Engagement:
 - The sub-committee ran a member survey in June/July 2023 to help inform strategic planning in 2024. Approximately 40 responses were received from members.
 - Catherine Rockandel noted that there's an opportunity to coordinate with IAP2 Canada on future surveys as well as make use of IAP2 Canada's Survey Monkey subscription.
 - The group also re-designed the member e-newsletter to align with feedback from the survey, and will be seeking contract support to be delivering regular updates to members in 2024.
- Alix Mahe provided the update for Working Group 2 - Indigenous Inclusion:
 - The working group hosted a free, introductory lunch-and-learn session on the principles of OCAP (Ownership, Control, Access, Possession), which had approximately 25 participants.
 - An additional fee-based OCAP workshop is planned on Nov. 2 and 3.
 - The group also provided input on IAP2 Canada's Draft Reconciliation Framework.
- Jennifer Miller provided the updated for Working Group 3 - Students and New Professionals:
 - Focus has been on increasing new engagement practitioners who more closely mirror the communities we're looking to engage.
 - The working group is partnering with SFU's Morris J. Wosk Centre and City Hive to host an in-person event on October 24, 2023 for students, young professionals and those working in fields adjacent to engagement. Panelists from different backgrounds and areas of engagement practice will share their career stories and advice for those considering a career in the field.

5. New and Outgoing Board Members

- Anthea Robinson-Shaw thanked outgoing board members including: Kevin Shipalesky, Cara Lenoir, Xenia Dandridge, Megan Fitzgerald, Michelle Larstone and Stephanie Tissot.
- The selection committee solicited applications for six positions, including President, Secretary and four directors-at-large. No vote was required as there were fewer applicants than spaces; all positions were elected by acclamation.
- Jennifer Miller is stepping into the role of chapter President.
- New board members include:
 - Marina Bryan - Secretary

- Ivy Yuen - Director at Large
- Lisa Moilanen - Director at Large
- Anthea Robinson-Shaw - Director at Large.

6. Close of Business

- Thank you to the new Executive for volunteering their services to advance the Chapter's activities.
- Motion to adjourn was **moved, seconded, and carried.**
- The meeting was adjourned at 3:50 pm.